

Director, M.Ed. Counseling Program (Tenure Track)
Stephens College

Direct Link: <https://www.AcademicKeys.com/r?job=113816>

Downloaded On: Nov. 17, 2018 1:24am

Posted Oct. 11, 2018, set to expire Feb. 12, 2019

Job Title	Director, M.Ed. Counseling Program (Tenure Track)
Department	School of Health Sciences https://www.stephens.edu/academics/graduate/master-of-education-in-counseling/
Institution	Stephens College Columbia, Missouri
Date Posted	Oct. 11, 2018
Application Deadline	Open until filled
Position Start Date	Open until filled
Job Categories	Director/Manager Assistant Professor
Academic Field(s)	Social and Behavioral Medicine Health Services Management Health Education & Promotion Health Administration & Policy Clinical Psychology Health Sciences - General
Job Website	https://www.stephens.edu/assets/Forms-and-Docs/Jobs/Director-M2.Ed.-Counseling-WEB.pdf
Apply Online Here	https://www.stephens.edu/services/hr/jobs
Apply By Email	
Job Description	

Stephens College, located in Columbia, Missouri, a vibrant college town approximately 120 miles from

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both Kansas City and St. Louis, is seeking a Program Director to lead our CACREP-aligned counselor education program. This is a full-time, tenure-track position. The M.Ed. Counseling Program offers emphasis tracks in Clinical Mental Health Counseling and School Counseling, with a current enrollment of over 110 students. The curriculum is offered primarily in-class, during the evenings. Stephens College is committed to pursuing accreditation by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) and is actively seeking faculty to fulfill core roles for this program.

The M.Ed. Counseling program has a vision of training counselors that strive to be lifelong learners who recognize the possibility for growth in all humans, and who are leaders in the field of counseling. The mission of the M.Ed. Counseling Program is to prepare socially conscious and multicultural competent counselors through the delivery of a comprehensive counselor education program that focuses on sound relational skills, comprehensive theoretical knowledge base, strong counselor identity, and social justice. Graduates of the M.Ed. Counseling Program are prepared to work with diverse clientele in schools and community agencies. We uphold The Ten Ideals of Stephens College and use them to assess counselor dispositions.

Stephens College (www.stephens.edu) is the second oldest women's college in the country. Today, Stephens remains committed to women's education at the undergraduate level, and is also committed to expanding programs at the graduate level. Building on its tradition of strength in the creative arts and programming in areas of high demand in the health sciences, Stephens College and its programs are changing to better serve its students, the community, region, and nation.

Responsibilities:

1. Program Management: Plans, organizes, directs, staffs, and monitors operations of the M.Ed. Counseling program including working with admissions and marketing, program assessment/review/development, and leading the CACREP accreditation effort. Maintains program currency and reviews and revises programs to enhance the student learning experience.
2. Teaching Excellence: Teaches half-time in the fall and spring semesters, or the equivalent, as assigned by the Dean or VPAA, to ensure quality of program and student learning experience. Models excellence in teaching and learning, and fosters student development.
3. Performance of Faculty: Oversees and monitors the performance of faculty to ensure program quality. Assumes responsibility for hiring, developing, evaluating, and managing expectations of faculty. Ensures effective orientation, training, mentoring, and coaching for faculty to foster a respectful, empowering learning environment that contributes to a positive faculty and student experience.
4. Curriculum Development and Review: Ensures that program curriculum is in alignment with the mission of Stephens College and focuses on application and current practice. Assumes accountability

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for developing new program offerings and for evaluating and updating existing programs. Provides oversight for program and course quality. Ensures alignment of program with accreditation standards.

5. Student Learning and Development: Oversees and advocates for student learning and engagement. Supports students to become responsible, ethical, self-directed professionals.

6. Academic and Faculty Governance: Influences academic and faculty governance through leadership and participation on committees and task forces.

7. Currency and Scholarship: Provides visionary leadership to ensure faculty currency. Models, promotes, and participates in research and scholarly work.

8. Stephens College is committed to the promotion of diversity and thus the candidate should facilitate a work environment that encourages knowledge of, respect for, and ability to engage with those of other cultures or backgrounds. Candidates should have an understanding and knowledge of multicultural and diversity issues, and their potential applications to pedagogy, programming, and service activity.

Qualifications:

- An earned doctoral degree from a CACREP-accredited institution in counselor education.
- Five years proven experience teaching in counselor education.
- Five years' experience with development of CACREP-aligned curriculum and maintenance of CACREP standards.
- Experience in higher education management and adult education.
- Ability to address student academic-related issues and concerns in support of retention and student success.
- Demonstrated experience leading and managing in a creative and fast-paced environment.
- Excellent oral, written and interpersonal skills. Must be able to relate to and communicate with diverse students, faculty, staff, and external communities.
- Proficiency with Microsoft Office products and learning management systems in support of quality teaching and learning.

Stephens College offers excellent benefits, including vacation/holiday/sick pay, health/dental/life insurance, tuition waiver and College-paid retirement plan.

To Apply:

1. Complete the online Stephens College application
2. Submit the following to humanresources@stephens.edu:
 - Cover letter that describes how the applicant's qualifications and experience align with the job description
 - Statement of teaching philosophy
 - Current curriculum vitae



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-List of three references with contact information

EEO/AA Policy

Review of applications will begin immediately and will continue until the position is filled. Employment will require a criminal background check.

Equal Opportunity Employer. A diverse community on campus is valued.

Smoke Free Campus

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Human Resources
School of Health Sciences
Stephens College
Columbia, MO 65202

Phone Number 573-876-7172

Contact E-mail humanresources@stephens.edu