

Associate Dean, Nursing Programs
Davidson County Community College

Direct Link: <https://www.AcademicKeys.com/r?job=121660>

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Posted Apr. 2, 2019, set to expire Aug. 4, 2019

Job Title	Associate Dean, Nursing Programs
Department	Academic Affairs
Institution	Davidson County Community College Thomasville, North Carolina
Date Posted	Apr. 2, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Dean
Academic Field(s)	Nursing - General
Job Website	http://www.schooljobs.com/careers/davidsonccc
Apply Online Here	http://www.schooljobs.com/careers/davidsonccc

Apply By Email

Job Description

Summary

Davidson County Community College (DCCC) is an award-winning institution known for a commitment to excellence and student success. The DCCC community is dedicated to providing a high quality education designed to prepare students to live and work in an increasingly interconnected world. To this end, DCCC celebrates the value of a diverse faculty and staff and encourages applicants from diverse backgrounds to apply. DCCC faculty and staff are passionate about equity and our responsibility to work with each unique student to support them in successfully attaining their goals. DCCC's benefits and other resources make it possible to excel both professionally and personally. We are a dynamic community that supports and celebrates the success of all of its members. The future is here!

Responsibilities

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The Associate Dean, Nursing Programs functions as the Director of Nursing Programs for DCCC and has administrative responsibility for nursing and nurse aide programs. The Associate Dean has responsibility for maintaining legal requirements and standards conforming to the General Statutes of North Carolina (NC), the NC Nursing Practice Act and the Accreditation Commission for Education in Nursing (ACEN). The position may include instruction in traditional and online learning environments as well as supporting the program's use of problem-based learning as an instructional strategy. The ADN program is accredited by ACEN and is approved by the North Carolina Board of Nursing (NCBON). This position reports directly to the Associate Vice President, Academic Programs and Services. The Associate Dean, Nursing Programs has the following responsibilities:

- Assists with identifying and supporting processes that foster student learning, effective teaching, and meaningful curriculums of study resulting in the achievement of identified outcomes
- Involves faculty and staff members in actively participating in the evaluation and improvement of processes within the College
- Supports faculty in data collection, analysis, and use to promote effective teaching and learning
- Facilitates processes to ensure that results of academic review and assessment of student learning outcomes are used to improve instruction
- Supports faculty in implementation of guiding teaching principles and adoption of new instructional methods and innovative learning strategies
- Collaborates with faculty and staff in recruiting, advising, orientation, and retention
- Acts as a liaison with relevant community agencies, business and industry partners, senior colleges and universities, K-12 partners, and peer institutions in order to respond effectively to community and workforce needs
- Identifies opportunities for partnerships with senior colleges and universities to provide career pathways for nursing program graduates
- Coordinates curricula and catalog changes
- Coordinates advisory board membership and meetings
- Works with faculty and staff to address student issues and discipline problems using appropriate policy and procedures
- Facilitates communication among members of the programs and other programs within the school and College
- Direct responsibility for and supervision of recruitment, hiring, orientation, coaching, mentoring and evaluation of faculty and staff, both full time and part time
- Maintains compliance with standards and legal requirements that conform to the General Statutes of North Carolina, the North Carolina Nursing Practice Act and the Accreditation Commission for Education in Nursing
- Coordinates the instructional process through appropriate planning, completion of scheduling activities, teaching assignments and ensuring adequacy of supplies, equipment, and facilities

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Coordinates processes for syllabi, learning resources and textbooks
Prepares budget requests and administers budgeted funds for programs
Provides leadership in curriculum development and continuous improvement in nursing and nurse aide programs
Assists in planning, developing, implementing, and evaluating the nursing curriculum for all nursing and nurse aide programs, including processes for external accreditation
Explores opportunities for additional clinical resources and coordinates processes for contract initiation and renewal
Participates in College efforts to manage enrollment through strategic planning for marketing, recruitment and quality of student life and learning
Participates and involves faculty in public relations, recruitment, and the development of policies and procedures related to the programs including admission policies and procedures
Represents programs and Davidson County Community College at local, state and national events
Prepares reports and responds to requests for information from students, faculty, staff, and members of the community
Collaborates with other areas of the College in fulfilling the College's mission
Encourages faculty and staff to become engaged in the campus and community as appropriate
Participates in College and School meetings and events
Teaches courses as appropriate to support the academic mission of the College
Maintains licensure to practice as a Registered Nurse in North Carolina
Performs other duties as assigned that support the mission and initiatives of the College

Qualifications

Required Qualifications:

Master's Degree in nursing from a regionally accredited institution
Minimum of nine semester hours of Nursing Education coursework or equivalent
Current unrestricted license or multistate licensure privilege to practice as a Registered Nurse in North Carolina
Minimum of two calendar years of full-time employment or the equivalent in clinical nursing practice as a Registered Nurse
Minimum of two years' full-time experience teaching nursing at or above the associate degree level at a Board-approved nursing program
Skill in the use of computers and commitment to use of technology
Excellent oral and written communication skills
Ability to work effectively and collegially with others
Ability to provide leadership in anticipating and responding to change
Familiarity with and appreciation for the mission of a comprehensive community college
Effectiveness in the following College organizational competencies:

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Translating College purpose, values, and vision into organizational action
Collaborating and facilitating
Creating and innovating
Anticipating and responding to change
Providing vision and leadership
Assessment of student learning
Engagement and assessment of successful student retention models

Preferred Qualifications:

Doctoral Degree in nursing (or Master's Degree with a functional emphasis in nursing education)
Experience using problem-based learning as an instructional method
Experience in the instructional use of computers and non-traditional teaching methods

EEO/AA Policy

ADA requirements for this position include critical thinking skills with the ability to process information and exercise good judgment in the collection, evaluation and analysis of data and student assessment, curriculum development, and program review; ease of mobility in supervising students in the clinical and classroom settings, assisting with patient care, carrying equipment, supplies and other instructional materials; travel between campus and clinical locations may be required; and effective use of all forms of communication including use of computers.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Ashlee Rogers
Human Resources
Davidson County Community College
297 DCCC Road
Thomasville, NC 27360

Phone Number 336-249-8186



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Contact E-mail hr@davidsonccc.edu