

**MPH Training Coordinator**  
**University at Buffalo, The State University of New York**

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Posted Feb. 4, 2020, removed May 14, 2020

<b>Job Title</b>	MPH Training Coordinator
<b>Department</b>	SPHHP Dean's Office
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Feb. 4, 2020
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Public Health/Biostatistics/Epidemiology
<b>Job Website</b>	<a href="http://www.ubjobs.buffalo.edu/postings/23496">http://www.ubjobs.buffalo.edu/postings/23496</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

**Position Summary**

The part-time (0.50 FTE) MPH Training Coordinator in the School of Public Health and Health Professions (SPHHP), will collaborate with MPH staff, faculty and community partners to coordinate activities for MPH student field training, and other applied practice or experiential learning program components.

Responsibilities include but are not limited to:

- Facilitate student field training experiences with agencies that partner with the School.
- Identify, develop and nurture relationships for the School with community-based organizations, government agencies or other partners.
- Assist in identifying public health needs of agencies through surveys, interviews, focus groups, or other methods.
- Share information about the School's programs to the public health community to strengthen and



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expand connections between the School and community organizations.

- Maintain/update documentation, including the Field Education Manual, and web content.
- Support the Assistant Dean for Community Engagement in strengthening the School's community engagement efforts.
- Identify other opportunities for students to engage with and learn from public health professionals.
- Actively support the Mission of the School and participate on School committees and workgroups, performing other duties as assigned.

The School of Public Health and Health Professions (SPHHP) at UB offers programs at every degree level and is the home to five departments; biostatistics, community health and health behavior, epidemiology and environmental health, exercise and nutrition sciences, and rehabilitation science. It is one of only a few schools across the country that includes health-related professions as an integral component of the public health educational and research system. Faculty and students engage in research and community activities designed to improve the health of populations, communities and individuals. The SPHHP is located on the South Campus of University at Buffalo. For more information about the school, visit [www.sphhp.buffalo.edu](http://www.sphhp.buffalo.edu).

The University at Buffalo is the State University of New York's largest and most comprehensive research-intensive university and is its primary center for professional education and training. We are accredited by the Middle States Commission on Higher Education and a member of the prestigious Association of American Universities. UB provides a rich environment for collaborative interdisciplinary research with faculty within the SPHHP, as well as with faculty at other schools located in the Academic Health Center (Medicine and Biomedical Sciences, Dental Medicine, Pharmacy and Nursing), and faculty outside of the Academic Health Center, such as Social Work, Law, Architecture and Planning, Engineering and Applied Sciences, and others.

University at Buffalo is an affirmative action equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

#### Minimum Qualifications

Bachelor's degree with 2+ years work experience in public health.

Extensive knowledge of community organizations in Western New York with public health in their missions.

Strong interpersonal written and verbal skills with understanding and use of confidentiality principles.

Organizational and administrative skills.

#### Preferred Qualifications

Master's degree in public health or related field with 5+ years work experience in public health.



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**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

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