

Extension Associate - SNAP-Ed
North Carolina A & T State University

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Posted Dec. 24, 2020, set to expire Oct. 26, 2021

Job Title	Extension Associate - SNAP-Ed
Department	Cooperative Extension
Institution	North Carolina A & T State University Greensboro, North Carolina
Date Posted	Dec. 24, 2020
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Public Health/Biostatistics/Epidemiology Nutrition and Dietetics Health Sciences - General
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Job Description

Primary Purpose of Position

In collaboration with an Extension Specialist or designee, assists in the development, implementation, and management of research based educational programs that meet the needs of limited-resource and socially-disadvantaged audiences, consistent with the philosophy, policy and overall mission, goals and educational objectives of the Cooperative Extension at North Carolina Agricultural and Technical State University. Assists with on-going program evaluation and recommends program revisions based on data and evolving needs of the audience served. Independently designs and implements programs as assigned. The vision for the SNAP-Ed (Supplemental Nutrition Assistance Education Program) is to empower participants to improve behaviors related to nutrition and physical activity in accordance with current Dietary Guidelines for Americans and the USDA food guidance. The program addresses rates of obesity, poor nutrition, and lack of access to healthy foods, especially in low income populations. This position serves as the SNAP-Ed project coordinator and supports the federal nutritional-

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assistance and education program project with budget management, staffing and staff development, program evaluation and grant reporting.

Primary Function of Organizational Unit

Cooperative Extension at North Carolina Agricultural and Technical State University is an educational outreach organization within the College of Agriculture and Environmental Sciences. Cooperative Extension at A&T provides researched-based educational information, programming and technical assistance to limited-resource audiences that address a diverse range of issues in four programmatic areas – Agriculture and Natural Resources, Family and Consumer Sciences, Community and Rural Development, and 4-H Youth Development. Together with its partners – North Carolina State University Cooperative Extension Service, U.S. Department of Agriculture, state and county governments, a dynamic and resourceful system is formed. In addition to campus operations, Cooperative Extension has professionally staffed offices in almost half of the 100 counties in North Carolina and the Eastern Band of Cherokee Indians.

Minimum Requirements

- Master's degree from an accredited institution in foods and nutrition, family and consumer sciences, public health or other closely related fields.
- Three or more years of professional experience with program management and supervision in a nutrition and/or health education programming, community based education or similar outreach programming.
- A minimum of three years of experience in delivering evidence-based programs in a community setting, community organizing, community health promotion, and/or community education.
- A minimum of two years of direct experience in grants management and administration.
- Demonstrated proficiency with using Microsoft Office Suite software programs in development of documents, spreadsheets, presentations, web-based communications, and marketing materials.
- Experience working with culturally and economically diverse audiences.
- Ability to plan and maintain a flexible work schedule, including evenings and weekend work to meet time demands and/or special needs of SNAP-Ed program management.
- Demonstrated ability to effectively communicate (verbal and written), interact and collaborate with colleagues.
- Ability to conduct effective training and data collection based on nutrition education projects.
- A valid North Carolina Driver's license. The position requires travel throughout North Carolina.

Preferred Years Experience, Skills, Training, Education

Master's degree from an accredited institution in health, foods and nutrition, family and consumer sciences, public health or other closely related fields and five or more years of professional experience with program management and supervision in a health and/or nutrition education programming,



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community based education or similar outreach programming.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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