

Director of Undergraduate Nursing
Simmons University

Direct Link: <https://www.AcademicKeys.com/r?job=190430>

Downloaded On: Sep. 24, 2022 6:12pm

Posted Jul. 20, 2022, set to expire Oct. 25, 2022

Job Title	Director of Undergraduate Nursing
Department	Nursing School
Institution	Simmons University Boston, Massachusetts
Date Posted	Jul. 20, 2022
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Nursing - General
Apply Online Here	https://apptrkr.com/3257167

Apply By Email

Job Description

Director of Undergraduate Nursing
Main Campus - Boston, MA
Main Campus - Boston, MA
Main Campus - Boston, MA
08427
Located in Boston's historic Fenway area, Simmons has a strong tradition of empowering women and of challenging traditional gender roles. Simmons University was one of the first higher education institutions to focus on preparing women to become leaders and has evolved to become a university offering a women-centered undergraduate program, with graduate programs open to all. Nursing education at Simmons dates back to 1933. At that time, Simmons implemented a five-year baccalaureate program in nursing and became a charter member of the National League for Nursing. Simmons continues its proud tradition of educating nurses. Today, Simmons School of Nursing offers a traditional 4 year BSN program, a 16-month accelerated BSN program for students with a prior baccalaureate degree, a 2-year Dix scholars program for adult learners, an online RN to BSN program, and a 4 + 1 BSN-MSN FNP program. The Nursing School is housed in the College of Natural, Behavioral and Health Sciences (CNBHS). CNBHS is a collegial and supportive community of teachers and scholars within a uniquely multidisciplinary College. Simmons faculty and staff are truly committed

Director of Undergraduate Nursing Simmons University

Direct Link: <https://www.AcademicKeys.com/r?job=190430>

Downloaded On: Sep. 24, 2022 6:12pm

Posted Jul. 20, 2022, set to expire Oct. 25, 2022

to our mission of preparing students to become champions of social justice and leaders in their professions and their communities. This commitment and pride make for a dynamic workplace. Simmons University strives for inclusive excellence in all aspects of an individual's community experience: One of our strategic goals is to become the most inclusive campus in New England. As a University committed to diversity, equity, and inclusion, we seek candidates with a demonstrated ability to work with students across a broad range of social and personal identities and perspectives. We particularly encourage applications from members of underrepresented groups. The Undergraduate Nursing Program at Simmons University is seeking applicants for a Boston-based full time 12-month contract leadership position. As a mission-driven institution, we invite applications from candidates who share our passion and commitment to empowering women to thrive in their careers. Job Summary: The Director of Undergraduate Nursing reports to the School of Nursing (SON) Chair & Associate Dean for the SON. The Director is responsible for supervision of the undergraduate nursing faculty who teach in all tracks of the undergraduate nursing school both on campus and online. The Director also has oversight of an administrative assistant, the BSN advisor & collaborative oversight of the clinical placement operations manager and the UG nursing clinical placement specialist with the Direct Entry MSN Director. The Director of Undergraduate Nursing does not have teaching responsibilities. Collaborating with the SON Chair & Associate Dean of the SON, the director ensures academic rigor and curricular alignment of the undergraduate nursing programs while meeting the needs of current and prospective students and aligning with the overall vision and standards of the CNBHS, the standards of the Commission of Collegiate Nursing Education (CCNE), and Boards of Nursing. The Director of Undergraduate Nursing is responsible for overall program design, development, and delivery, with the goal of creating the optimal student experience and desired student outcomes. In collaboration with a core team across several functional areas of the college (Strategic Initiatives, Student Financial Services, Advising, Student Affairs, Admissions, Registrar, Technology, Finance, and Legal) and in collaboration with Simmons strategic partner, 2U, the Director must focus on several areas of the program to ensure quality: marketing, curriculum content, faculty, student support, operations, and profitability. Curriculum Management Responsibilities

Oversee undergraduate academic programs on campus and online in collaboration with SON chair, Associate Dean, & course coordinators.

Monitor and maintain academic policies within the SON.

Ensure that the academic rigor and curriculum are in alignment with the Massachusetts Board of Nursing requirements & the American Association of Colleges of Nursing (AACN) Essentials.

Review, evaluate, and recommend course offerings and course size in collaboration with SON chair, Associate Dean, & course coordinators.

Promote development of interdisciplinary curricula and research.

Advocate and support faculty and students in research and scholarship activities.

Coordinate and lead faculty mentoring and faculty development.

Director of Undergraduate Nursing Simmons University

Direct Link: <https://www.AcademicKeys.com/r?job=190430>

Downloaded On: Sep. 24, 2022 6:12pm

Posted Jul. 20, 2022, set to expire Oct. 25, 2022

Oversee curriculum adherence to professional standards and best practices, in consultation with the SON chair, Associate Dean, and course coordinators.

In consultation with the SON Chair & Associate Dean assure that all requirements for the undergraduate BSN program accreditation standards are being met.

Participate in the SON accreditation and/or board approval activities.

Develop, implement, and evaluate the undergraduate school of nursing's systematic evaluation plan in collaboration with the SON Chair, Associate Dean, and the Operations team.

Administrative Responsibilities

Ensure welfare of the undergraduate SON through managing and planning budget in coordination with the SON Chair, Associate Dean for SON, Operations Director, and Dean.

Assign and monitor faculty workload to ensure compliance with University policies and College needs. Coordinate and complete the annual review process for the undergraduate SON faculty, the UG clinical placement operations manager, and the UG nursing clinical placement specialist in collaboration with the Direct Entry MSN Director.

Provide leadership in creating conditions conducive to the improvement of the overall infrastructure of the undergraduate SON through the maintenance of effective systems and processes within the College.

Facilitate all undergraduate SON meetings in conjunction with the administrative assistant.

Maintain active, responsive, and positive communication with undergraduate SON faculty, staff, chair, Dotson Bridge and Mentoring Director, SON Simulation Director, and other university members.

Assist the Dean, Associate Dean & SON Chair with the maintenance of a culture of collaboration, trust, and accountability.

Work with the undergraduate SON faculty, staff, advisors, Dotson Director, SON Simulation Director, Director of Operations, Chair of SON, Dean, and Associate Dean to strengthen, coordinate, integrate, and implement strategic goals established by the undergraduate SON and CNBHS.

Identify and secure clinical placement sites in collaboration with the UG clinical placement operations manager and the UG nursing clinical placement specialist.

College Management Responsibilities, Including Student-Facing

Serve as a resource & liaison with Admissions, 2U, Student Affairs, Accessibility Services, Office of Advising, Career Education Center, faculty, students, Dotson Director, SON Simulation Director, and clinical partners.

Provide guidance to faculty leaders with complex student issues.

Collaborate with the Operations team in providing leadership for programming, special events and ceremonies, and graduation celebrations.

Director of Undergraduate Nursing Simmons University

Direct Link: <https://www.AcademicKeys.com/r?job=190430>

Downloaded On: Sep. 24, 2022 6:12pm

Posted Jul. 20, 2022, set to expire Oct. 25, 2022

Participate in the CNBHS-wide strategic planning as well as that of the undergraduate SON.

Participate in the development of strong campus and community partnerships.

Provide visionary leadership for the undergraduate SON and grant funded educational initiatives and partnerships.

Participate (with Dean, Associate Dean, SON Chair, Admissions and faculty leaders) in recruitment and admissions of students.

Participate in and convene as needed an Academic Standards Committee or other SON and College-level student review processes taking into consideration both College and accreditor policy requirements.

Work with SON chair, Associate Dean, UG clinical placement operations manager, Dotson Director, SON Simulation Director, faculty and staff to coordinate student success initiatives as appropriate for the undergraduate SON.

Promote & support innovative & interdisciplinary research and courses.

Faculty Management Role

Oversee the undergraduate SON faculty hiring processes (in collaboration with Operations Director, Dean, Associate Dean, SON Chair, HR, and the Provost's Office). Promote consistency and policy compliance, strong candidate pools, and success in the hiring of tenure and non-tenure stream, clinical, and adjunct faculty.

In concert with the SON Chair, Associate Dean, & Dean manage and coordinate the undergraduate SON faculty review processes, including annual, mid-point, tenure, promotion, voucher, and Periodic Developmental Multi-Year Reviews.

Oversee and evaluate effectiveness of adjunct faculty.

Work with the academic leadership team in relation to sensitive faculty dismissal processes when necessary.

Advocate for equitable allocation of capital resources required to support faculty scholarship and student learning objectives consistent with professional standards and best practices (laboratory facilities, instrument facilities, etc).

Provide leadership and promote professional development for faculty in the undergraduate SON.

External Role: Serve as a communication link in conjunction with the Chair of the SON, Associate Dean, College, University, 2U, and other external constituents including but not limited to employers, alumni, donors, clinical partners, and professional associations as they relate to undergraduate nursing. Other Duties

Other responsibilities as determined by the SON Chair, Associate Dean, or Dean.

Director of Undergraduate Nursing Simmons University

Direct Link: <https://www.AcademicKeys.com/r?job=190430>

Downloaded On: Sep. 24, 2022 6:12pm

Posted Jul. 20, 2022, set to expire Oct. 25, 2022

Qualifications/Skills

Graduate degree in Nursing (MSN)

Must have terminal degree (PhD, DNP, EdD, DNSc) or terminal degree in process

5-10 years of experience as faculty

3-5 years of experience leading and coordinating the work of faculty and academic units

Ability to build and manage budgets

Creative problem solver

Strong and effective communicator

Ability to motivate and build consensus among faculty

Ability to effectively collaborate with the SON Chair, Associate Dean for the SON, and Operations to strengthen, coordinate, integrate, and implement the goals established by the program and CNBHS.

Term of Service: The Director of Undergraduate Nursing position will be a 12-month contract and is Boston-based. Required Application Materials: To apply, please submit a cover letter (including the title of the position for which you are applying), a CV, and a leadership statement. Additional supporting materials to document excellence in teaching, such as course evaluations and syllabi of courses taught, are optional and welcomed. Instructions to Applicants: Please upload all applicable application materials (e.g. resume/cv, cover letter, writing sample, teaching philosophy, etc.) in the Application Materials box on page 2 ("My Experience") of this application. Documents can be uploaded individually or as a combined document (e.g. PDF). Simmons University is committed to inclusive excellence in all aspects of an individual's community experience. As a university committed to diversity, equity, and inclusion, Simmons encourages applications from all under-represented groups. Simmons is committed to creating, developing, promoting, and enhancing inclusive hiring practices-at all levels, for all positions-ensuring diverse talent pools and the delivery of a consistent positive candidate experience. Simmons is an equal opportunity employer and is committed to continuing to develop a more diverse faculty, staff, student body, and curriculum. To apply, visit https://simmons.wd1.myworkdayjobs.com/en-US/Simmons-Careers/job/Main-Campus---Boston-MA/Director-of-Undergraduate-Nursing_R08427 Located in Boston's historic Fenway area, Simmons College is a small, private, non-sectarian College which has educated students for enriching careers and purposeful lives since 1899. Working at Simmons means joining a collaborative, diverse and mission-driven community of educators and professionals. We prepare students to be leaders for themselves, their communities and the world. Our faculty and staff members lead by example - sharing a commitment to excellence and putting the students first.

Contact Information



Director of Undergraduate Nursing
Simmons University

Direct Link: <https://www.AcademicKeys.com/r?job=190430>

Downloaded On: Sep. 24, 2022 6:12pm

Posted Jul. 20, 2022, set to expire Oct. 25, 2022

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Nursing School
Simmons University

,