

Associate/Vice Dean for Lienhard School of Nursing
Pace University

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Posted Aug. 10, 2022, set to expire Dec. 12, 2022

Job Title	Associate/Vice Dean for Lienhard School of Nursing
Department	College of Health Professions
Institution	Pace University New York, New York
Date Posted	Aug. 10, 2022
Application Deadline	Open Until Filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Dean
Academic Field(s)	Nursing - General
Job Website	https://careers.pace.edu/postings/22795
Apply Online Here	https://careers.pace.edu/postings/22795
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Job Description	

Pace University is ranked the #1 private, four-year college in the nation for upward economic mobility by Harvard University's Opportunity Insights, evidence of the transformative education the University provides. We are currently seeking a collaborative academic leader with strong organizational skills to fill the position of Associate/Vice Dean of the Lienhard School of Nursing in the College of Health Professions. Position will be based at both our downtown Manhattan and Pleasantville (Westchester) campuses.

Position Overview:

Reporting to the Dean of the College of Health Professions, the Associate Dean for the Lienhard School of Nursing (LSN) is a full-time appointment with tenure (title based on experience). The

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Associate Dean advances the academic mission of the Lienhard School of Nursing by leading the undergraduate and graduate nursing programs within an Interprofessional environment. This includes, but is not limited to adherence to the vision, mission, and core values of the College of Health Professions, curriculum development and implementation, budget management, policy development and implementation, quality improvement initiatives, faculty and staff leadership, student retention activities, and accreditation compliance. The Associate/Vice Dean is also responsible for the leadership and administration of the Center of Excellence for Healthcare Simulation and represents the Dean on behalf of CHP and the LSN when necessary.

Position Responsibilities:

- Serve as the chief nurse administrator for the Lienhard School of Nursing
- Enhance student diversity and inclusion and student success
- Enhance faculty and staff diversity and development
- Mentor and support department chairs, assisting them to achieve student learning outcomes and ensure effective coordination between programs
- In conjunction with department chairs mentor new faculty and facilitate their development in the faculty role, including the balance of teaching, scholarship, and service
- Develop new programs and expand existing programs to respond to emerging needs in healthcare and Nursing
- Ensure that faculty have access to available resources to support their success, including engagement in professional activities
- Approve the schedule of classes and faculty workload assignment
- Oversee and coordinate with department chairs updates of the Undergraduate, Graduate, and Doctoral Nursing student handbooks
- Ensure accountability of academic support staff, including CHP undergraduate advisors in collaboration with the Associate Dean of Advisement, academic coordinators, and staff managing Nursing adjunct recruitment and clinical clearance processes
- Approve staff performance reviews
- Work with Nursing department chairs to address student complaints and appeals
- Collaborate with faculty and student stakeholders to develop, implement, evaluate, and revise policies that impact the nursing programs
- Lead student and faculty retention initiatives
- Work with the Director of Assessment and Accreditation to develop internal and external reports, for example, annual NYSED and CCNE annual reports
- Provide curriculum leadership in collaboration with curriculum committee chairs to ensure that programs conform to accreditation and NYSED standards

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- Participate in the development of the College of Health Profession's Strategic Plan and plan for growth
- Actively seek grant funding opportunities for CHP and Nursing working closely with Assistant Dean for Grants and Strategic Initiatives
- Participate in University, College and School leadership meetings, quality improvement initiatives, recruitment, and recognition activities
- Represent the Dean at internal and external meetings, as appropriate
- Represent CHP and LSN at state and national task forces and councils on issues critical to Nursing
- Advance Pace Nursing programs with external stakeholders, e.g., chief nurse officers and other involved individuals at partner institutions
- Collaborate with the Associate Dean for Allied Health and Dean in developing clinical opportunities for the College of Health Professions

The ideal candidates will possess the following:

- The candidate must be qualified for appointment at the associate or full professor rank with tenure.
- Master's degree in nursing and research doctorate in nursing and/or related field
- At least five or more years of professional experience in academic nursing leadership; at least three years of documented successful full-time experience related to teaching in an academic setting
- Experience with curriculum development, and curriculum evaluation
- RN licensure or immediate eligibility in New York State
- Must possess: strong skills in instructional methods, curriculum design and evaluation; management and leadership skills; organizational and research skills; strong, culturally competent interpersonal and communication skills; excellent writing and negotiation skills; knowledge of CCNE accreditation; demonstrated ability in transformational and Interprofessional leadership; commitment to promoting an inclusive organizational culture and a track record of successful relevant professional accomplishments.
- Willingness to lead programs in a multi-campus institution with work in New York City and Pleasantville

Please apply at: <https://careers.pace.edu/postings/22795> **Position is open until filled. Applications encouraged by September 30 for earliest consideration**

About Pace University

Ranked in the top 9% of private US colleges that provide the best return on tuition investment, Pace University transforms the lives of its diverse students—academically, professionally, and

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socioeconomically. Currently, the University enrolls more than 13,000 students in more than 150 bachelor's, master's, and doctoral programs. Pace University is at the forefront of creating opportunity. Through the convergence of strong academics, experiential learning, and dedicated advising, Pace University empowers its students and positively impacts its communities.

Pace University is an Equal Opportunity, Affirmative Action employer. Minorities, women, veterans, individuals with disabilities, and people of all gender identities are encouraged to apply.

Annual Security Report Notice

Pace is committed to ensuring the safety and security of the students, faculty, staff and visitors to the University. In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the University's Safety and Security department publishes an Annual Security and Fire Safety Report. The report contains information on security policies as well as crime and fire statistics for the University.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact