

Director, School of Social Work  
Eastern Michigan University

Direct Link: <https://www.AcademicKeys.com/r?job=239369>

Downloaded On: Jul. 16, 2024 7:10am

Posted Jul. 11, 2024, set to expire Nov. 12, 2024

<b>Job Title</b>	Director, School of Social Work
<b>Department</b>	School of Social Work <a href="https://www.emich.edu/chhs/social-work/index.php">https://www.emich.edu/chhs/social-work/index.php</a>
<b>Institution</b>	Eastern Michigan University Ypsilanti, Michigan
<b>Date Posted</b>	Jul. 11, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	January 2025
<b>Job Categories</b>	Department Head/Head/Chair Director/Manager
<b>Academic Field(s)</b>	Social Work
<b>Apply Online Here</b>	<a href="https://careers.emich.edu/jobs/academic-department-head-school-of-social-work-ypsilanti-michigan-united-states">https://careers.emich.edu/jobs/academic-department-head-school-of-social-work-ypsilanti-michigan-united-states</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

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Eastern Michigan University (EMU) invites applications for the position of Director of the School of Social Work. The School of Social Work is one of five schools within the College of Health and Human Services and offers a generalist practice BSW Program and an MSW Program with specializations in Child and Family Services, Mental Health and Substance Use Recovery, and Health and Aging. The school serves 450 students with 17 faculty, 4 full-time lecturers, 3 full-time staff, and a well-developed pool of part-time instructors in a unionized environment. We seek candidates committed to supporting quality BSW and MSW education, the mission of our School, and collaboration with our interdisciplinary colleagues in the College of Health & Human Services.

The School of Social Work's mission encompasses a commitment to social and economic justice and the advancement of culturally-responsive and anti-racist practices that are inclusive of all identities. The School of Social Work is age-friendly and student-supportive, serving a diverse and dynamic student body that includes nontraditional and second career students, many of whom have substantial work experience in human services. Eastern Michigan University is a state school located in Ypsilanti, approximately 35 miles west of Detroit, and primarily serves Metropolitan Detroit, Southeastern Michigan and Northwestern Ohio.

Qualifications for position of School Director include: an MSW and an earned DSW or PhD in social work or a closely related field; a minimum of 5 years post-MSW social work practice experience; teaching experience in higher education; documented strengths in scholarly activity and report writing, service and instructional effectiveness; experience and/or interest and aptitude for sponsored projects management and developing external funding applications; and an ability to foster interprofessional partnerships. Administrative experience in higher education preferred, including familiarity with budgets, scheduling, enrollment, program accreditation, and personnel management.

Important characteristics for an ideal candidate include a commitment to social justice, anti-racism, progressive vision and momentum, and leadership experience that reflects confidence, collaboration, resourcefulness, and generosity when fostering the growth and professional development of staff and faculty. Administratively, the ideal candidate will have evidence of strong human and public relations skills; working with faculty in a participatory and open style; supporting a diverse faculty to develop and enhance their instructional, service, and scholarship roles; involving faculty and students in shared governance; serving as a role model for student support and mentorship; and playing a leadership role in establishing and maintaining partnerships within the practice community. A record of strong connections to the professional social work community is required. The candidate must qualify for appointment with tenure.

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## Required Application Materials

Please upload the following documents with your application:

- Letter of interest
- Curriculum vitae (including the name, telephone numbers and email addresses of three references)
- Evidence of classroom effectiveness
- Statement describing administrative leadership style

All applications must be made online through EMU's application portal (<https://careers.emich.edu/jobs/academic-department-head-school-of-social-work-ypsilanti-michigan-united-states>)

This position begins January 2025. Initial screening of applications will begin in late August. New applications will be accepted until the position is filled.

## EEO/AA Policy

It is the policy of Eastern Michigan University not to discriminate or allow the harassment of employees or applicants on the basis of sex, gender identity, sexual orientation, race, color, religious creed, national origin, physical or mental disability, protected veteran status, or any other characteristic protected by law with regard to any employment practices, including recruitment, advertising, job application procedures, hiring, upgrading, training, promotion, transfer, compensation, job assignments, benefits, and/or other terms, conditions, or privileges of employment, provided the individual is qualified, with or without reasonable accommodations, to perform the essential functions of the job. This policy applies to all jobs at the university. The university will continue to ensure that individuals are employed, and that employees are treated during employment, without regard to their sex, gender identity, sexual orientation, race, color, religious creed, national origin, physical or mental disability, protected veteran status, or any other characteristic protected by law in all employment practices as follows:

Employment decisions at the university are based on legitimate job related criteria. All personnel actions or programs that affect qualified individuals, such as employment, upgrading, demotion, transfer, recruitment, advertising, termination, rate of pay or other forms of compensation, and

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selection for training, are made without discrimination because of any basis protected by law. Employees may choose to voluntarily disclose their sex, race, national origin, disability and protected veteran status at any time by contacting Human Resources. Such information will be maintained in a confidential manner and will not be used against an individual when making any employment decisions. Employees and applicants with disabilities and disabled veterans are encouraged to inform Human Resources if they need a reasonable accommodation to perform a job for which they are otherwise qualified. The university makes, and will continue to make, reasonable accommodations to the known physical or mental limitations of an otherwise qualified applicant or employee to promote the employment of qualified individuals with disabilities and disabled veterans, unless such accommodations would impose an undue hardship on the operations of the university's business. Eastern Michigan University, and our President are fully committed to principals of equal employment opportunity and affirmative action. As Associate Vice President and Chief Human Resources Officer, I support the successful implementation of the university's Affirmative Action Programs. I am serving as the interim Affirmative Action Officer for the university, with responsibility for implementation of the university's affirmative action activities. The Affirmative Action Officer has the full support of top management and the staff necessary to fully implement this Program. All managers and supervisors will take an active part in the university's AAP to ensure all qualified employees and prospective employees are considered and treated in a nondiscriminatory manner with respect to all employment decisions.

Furthermore, Eastern Michigan University will solicit the cooperation and support of all employees for the university's Equal Employment Opportunity and Affirmative Action Policy. Our Affirmative Action Programs include an audit and reporting system, which, among other things, uses metrics and other information to measure the effectiveness of our Programs. The

Affirmative Action Officer has been assigned responsibility for periodically reviewing progress in the compliance and implementation of the policy of affirmative action. In accordance with public law, the university's program of affirmative action for qualified individuals with disabilities and the program of affirmative action for protected veterans are available for inspection in the Human Resources Department, Monday through Friday, from 9:00 a.m. to 5:00 p.m. upon request.

In addition, employees and applicants will not be subjected to harassment, intimidation, threats, coercion, or discrimination because they have engaged in, or may have engaged in, filing a complaint, assisting or participating in an investigation, compliance review or hearing, or other activity related to the administration of Section 503 of the Rehabilitation Act of 1973, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, Executive Order 11246, all as amended, and/or any other federal, state, or local law or regulation regarding Equal Employment Opportunity, opposing any act or practice made unlawful, or exercising any other right protected by such laws or regulations. Eastern Michigan University will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of

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another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish information.

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**      Caren Putzu  
School of Social Work  
Eastern Michigan University  
Marshall Bldg Rm 337  
EMU  
Ypsilanti, MI 48197

**Contact E-mail**      [social\\_work@emich.edu](mailto:social_work@emich.edu)